



Date: February 17, 2021  
Current Meeting: February 18, 2021  
Board Meeting: February 25, 2021

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Vice President of Infrastructure, Strategy, and Innovation Jennifer Pyrz  
**SUBJECT:** Consideration and Approval of Task Order #7 for Purple Line Construction Management Services - Butler Fairman & Seufert, Inc.

---

**ACTION ITEM A – 5**

**RECOMMENDATION:**

In a manner, consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to execute Task Order #7 with Butler, Fairman, & Seufert, Inc. (BF&S) to provide Construction Management services through the bidding and construction phases of the Purple Line BRT project for a total not to exceed amount of \$12,230,610.

**BACKGROUND:**

The Purple Line bus rapid transit (BRT) project is envisioned to be the second of three rapid transit lines in the City of Indianapolis/Marion County. It would connect downtown Indianapolis to the City of Lawrence, via East 38th Street. The project was identified in the regional transit framework, Indy Connect, in 2009-2010 and advanced to an Alternatives Analysis (AA) study in 2014-2015. Both studies were conducted by the Indianapolis Metropolitan Planning Organization (MPO) in cooperation with IPTC, the Central Indiana Regional Transportation Authority (CIRTA), and other regional partners. Those plans eventually resulted in the Marion County Transit Plan, which was presented to Marion County voters in November 2016 for adoption of a 0.25% income tax, dedicated to transit. In December 2017, the IPTC 2018-2022 Capital Plan was adopted by the IPTC board of directors. This plan outlined the Purple Line project in more detail, including the specific mix of funding sources and timelines for development of the project. The Purple Line project design is now nearing completion. Construction will begin on the Purple Line in 2021 and conclude at the end of 2023.

IPTC Board approved recommendation for Vendor selection went to the July 2018 board. Based on the recommendation the Board approved IPTC to enter into a task-order based contract with Butler, Fairman, and Seufert (BF&S) to perform Construction Management Services for Purple Line BRT. The contract was executed in 2018. This is a task-order based contract with specific scope and fee for each new task order negotiated individually.

To date, funding has been awarded to BF&S via three task orders. Three additional task orders were executed for time extensions only, without any associated funding. BF&S's current Task Order #4 covers construction management activities through final design.

## **DISCUSSION:**

The Purple Line project design plans and specifications will be finalized and ready for bidding on March 1, 2021. IPTC intends to advertise the project as soon as the Small Starts Grant Agreement is executed, which is expected to be in March 2021.

Task Order #7 will provide funds for the construction management team, BF&S, to support IPTC through bidding and construction of the Purple Line Project. The BF&S team's scope of work includes support of IPTC through bidding by attending and presenting at a pre-bid meeting, reviewing addenda and bid documentation and participating in pre-construction meetings. During construction, BF&S will be responsible for managing the overall project scope, schedule and budget, ensuring the work complies the contract documents and FTA regulations, and documenting all construction activities. This will include, but not be limited to, review and analysis of contractor submittals including Requests for Information (RFIs), schedules and schedule updates, shop drawings, progress payments, and change orders; utility coordination; construction inspection; material testing; construction progress monitoring, environmental compliance monitoring; and stakeholder outreach.

The scope of this task order aligns with the current project schedule, which projects the bidding phase of the project to last from March through July 2021 and construction to last from August 2021 through October 2023. The construction management team will continue to support IPTC through final project closeout, which is expected to be in 2024. Any changes to the project schedule would impact the team's staffing and could result in modifications to their level of effort. Per contract award standards, the Board will be responsible for approving any changes to this task order (or any new task orders) over \$100,000.

## **ALTERNATIVES:**

These services are required for successful construction bidding of the project.

## **FISCAL IMPACT:**

Funding for the Purple Line project is anticipated to be from a variety of sources, including FTA Small Starts, Bond Revenues, 5307 Formula Funds, and local funds, as documented in the Capital Plan.

## **DBE/XBE DECLARATION:**

Task Order #7 includes participation from:

- JQOL (DBE/MBE) at 5%
- Shrewsberry & Associates (DBE/MBE) at 7%
- Infrastructure Engineering (DBE/MBE) at 7%

This task order has a total of 19% DBE participation. The overall DBE goal placed on this contract was 15%.

In addition, MBE-certified firm CTL Engineering (MBE) will be assigned 1% of this task order.

## **STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action was reviewed by the Service Committee on February 18, 2021 and was recommended to the regular agenda.